

PTA Meeting – 2nd February 2024 Minutes

Chair: Sophie Norbury

Attendees: Mrs Busby, Mrs Vayro, Carly Edwards, Sophie Norbury, Lucy McAteer, Melanie Peake, Michelle Solanki, Jocelyn Tochor, Livia Drabble, Emma Avery-Gee, Lizzie Goswamy, Helen Littlewood, Olivia Sadiq

Apologies: Jade Mills, Sonia Blake, Charlotte Conway, Sarah Malkin, Mel Sheehy

Agenda:

Welcome and recap from previous meeting

Treasurers report

Debrief past events

Future events

Money requests

AOB

Treasurers Report – Sarah Malkin – read by Lizzie Goswamy £12,409 in the Bank. Outgoings £1,358 (£500 leavers ball deposit, £320 school team kit, £538 school football kits) Incomings £7,045 (-£50 ball, £5,923 Christmas Fair, £362 uniform, £636 Halloween disco, -£230 tea towels & aprons, £233 Christmas cards, £170 parent social)	INFO
Money Requests Contribution to transform the library	INFO
Debrief of Events Christmas Fair – A huge thank you to Mel Sheehy for running this event. A great day was enjoyed by both parents and children. Thank you to all who sponsored/ contributed their time. Feedback – the tombola worked well moving it to the hall to free up space in the entrance and made this room a lot less chaotic! Thank you to Michelle Solanki for organising the pamper room, and to Sophie Norbury for organising the crafts room, these were the most popular rooms and thoroughly enjoyed by the children. Potential changes for this year- do we need the cake stall maybe just the bake off.	INFO YR 6

<p>The external stalls to reassess if we need these and also the best position for them to generate sales.</p>	
<p>Forthcoming Events</p> <p>Easter Egg Hunt – 28th March, venue TBC, requirement to get a team together to run this event. New suggestions, carry out the egg hunt at school for each individual classes. Idea of Easter bingo.</p> <p>HPS Ball – 18th May, class reps to get feedback from their classes to see if there is enough interest from parents wanting to attend. This will determine whether its worthwhile running this event.</p> <p>Infant Disco – 25th June, venue TBC. Thank you to Melanie Peake who has offered to run this event and get a team together to help.</p> <p>Year 6 leavers – 6th and 11th July – a team has been put together to organise this.</p> <p>Halloween Disco – date TBC – team needed to run this event.</p> <p>Christmas Fair – date TBC – team needed to run this event.</p>	<p>INFO</p> <p>PTA</p> <p>PTA</p> <p>MP</p> <p>YR 6</p> <p>PTA</p> <p>PTA</p>
<p>AOB</p> <p>Class reps – it was suggested that class reps try to collect money for teachers Christmas presents/ class hampers for Xmas fair in September at the beginning of term to ease money requests in December.</p> <p>Second Hand Uniform – to upload prices of items onto the website. Thank you to Mel Sheehy for storing the second-hand uniform which will now be stored with Michelle Solanki along with the Halloween disco decorations- many thanks for this.</p> <p>Wellies – It was voted not to go ahead with purchasing individual school wellies.</p> <p>Library – It was agreed that the plans for the new rainforest library can go ahead. The PTA voted unanimously to support the project and to contribute £7,500 of funds raised so far to the project. These will be match funded by Mr Connor Snr to give a starting budget of £15,000. Alongside this Mrs Vayro with the teachers help will be doing class fundraisers. Details of these will be distributed accordingly. The plan is for work on the library to take place during the summer 2024 holidays.</p> <p>Extra Whatsapp group- the idea of an extra Whatsapp group per school year was discussed- this would contain PTA related ‘essential’ information rather than general chats re homework etc. The general consensus was that information could be missed if spread over two Whatsapp groups (people posting questions which are answered in one group but not another).</p>	<p>INFO</p> <p>Class reps</p> <p>PTA</p>

<p>Ideas for other fundraising events</p> <p>A colour run – Michelle Solanki to get further detail on this and again if feasible more information will be distributed.</p> <p>Old clothes van – Michelle Solanki looking into this. The idea is that children/parents donate any unwanted clothes to school a company collects these in exchange for money.</p>	
<p>Next PTA Meeting TBC – we really do need as many new faces at these meetings for all these events to go ahead. One class rep from each year should attend these meetngs.</p>	

Ongoing Actions not discussed in recent meeting.	Owner / Date
<p>Class Reps Names are as follows.</p> <p>Reception – Tarifa Simpson / Jocelyn Tochor</p> <p>Yr 1 – Kaya Jones/ Asha Chohan</p> <p>Yr 2 – Michelle Solanki / Rebecca Hansen</p> <p>Yr 3 – Emma Avery-Gee / Adele Kershaw</p> <p>Yr 4 – Sonia Blake / Olivia Sadiq</p> <p>Yr 5 – Martine Speight/Nadia Gazeley</p> <p>Yr 6 – Katie Eckersley, Susan Eccles, Kate Worsley</p>	<p>INFO</p>